

# Application to Permit the Injury or Destruction of Trees on Private Property

For a Tree Permit or Tree Removal Permission



**Community Services Department**  
 Forestry Section  
 950 Burnhamthorpe Road West  
 MISSISSAUGA L5C 3B4  
 Tel.: 3-1-1 (905-615-4311 outside City limits)  
 FAX: 905-615-3098  
 www.mississauga.ca/forestry

Personal information on this form is collected under the authority of Section 135 of the Municipal Act, 2001, SO 2001, c25 and City of Mississauga By-law 0254-2012 and will be used for processing tree permit/permission applications. For the purpose of public access to information, a limited amount of information will be displayed on the City's website. Questions about the collection of personal information should be directed to the Private Tree Protection By-law Inspector at 3-1-1.

## Important Information / Requirements regarding Application process

- **This is not a permit.** Removal of three trees or more with a diameter of 15 cm or greater before receiving an approved permit will put you in contravention of By-law 0254-2012
- Ensure you have read and understand the Private Tree Protection By-law in its entirety before completing this application.
- If this application is signed by an applicant or agent other than the owner, written authorization of the owner is required.
- Provide four (4) copies of plans or drawings of the property showing the location of trees to be removed and those being preserved.
- Provide an Arborist report completed by an Arborist as defined, at the direction of the Private Tree Protection By-law Inspector.
- If replanting, provide four (4) copies of the replanting or landscape plan.
- Written consent is necessary from an adjacent property owner where the base of a tree straddles a property line.
- Mail or deliver this application and other supporting documentation to the Forestry Section at 950 Burnhamthorpe Road West.
- Applications may take up to 30 days to be processed.
- Fee Requirements: As per #7 below.
- **Incomplete applications will not be processed.**

## Owner / Applicant / Municipal Address Information

- Application form to be completed by applicant. **Please print clearly.**
  - \* Mandatory fields
- Indicate preferred contact method by checking  appropriate box beside communication type.
- \* Municipal Address of site \_\_\_\_\_ \* Ward # \_\_\_\_\_
- \* Name of Applicant / Agent \_\_\_\_\_
- \*  Primary Phone \_\_\_\_\_ Secondary Phone \_\_\_\_\_  Fax No. \_\_\_\_\_
- Primary Email Address \_\_\_\_\_
- \* Name of Registered Owner \_\_\_\_\_
- \* Mailing Address of Owner (if different than municipal address) \_\_\_\_\_
- \* Existing land use \_\_\_\_\_

## Tree Detail

1. If applicable, provide the file number for any current development applications that have been submitted \_\_\_\_\_
- Official Plan/Rezoning       Subdivision       Building Permit       Pool Permit  
 Erosion & Sediment Control Permit       Site Plan       Committee of Adjustment       Land Division
- \* 2. Have you removed any trees within this calendar year?     Yes     No  
 If yes, how many trees were removed? \_\_\_\_\_ How many of these trees were larger than 15 cm? \_\_\_\_\_
- \* 3. Number of trees being injured or removed \_\_\_\_\_
- \* 4. Fill in the species, diameter (in cm) and reason for removal or additional comments. If more than three (3) trees, document them using the Tree Removal Inventory Table provided on the next page and/or provide an Arborists Report.

Species	Dbh	Comments/Reason

- \* 5. Will you be planting replacement trees?     Yes     No    If yes, are copies of the replanting plan attached?     Yes     No
6. A site plan or drawing of the subject property is required and must include the following:
- The location of any buildings on the property
  - The dimensions of the property and location of the streets
  - The location and size of trees being protected.
  - The proposed location for replacement tree(s).
  - Other natural features on the property such as slopes and creeks.
7. **Fee Requirements:** At time of application submission, please provide only the base Tree Removal Permit Fee for the removal of 3 healthy trees, each with a diameter greater than 15 cm as defined in the Fees and Charges by-law. Please don't pay for any additional trees at this time. When applicable, after inspection of the property any further payments required will be communicated to the Applicant using their preferred method of communication. Trees which are dead, dying or hazardous are not subject to any fees but do require a permit. Cheques payable to "City of Mississauga." This fee is non-refundable.

## Declaration

**If Owner's signature cannot be included, a separate Letter of Owner's Authorization must be provided.**

Declaration: I hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.

\* Applicant Signature \_\_\_\_\_ Print name \_\_\_\_\_ Date (YYYY/MM/DD) \_\_\_\_\_

\* Owner Signature \_\_\_\_\_ Print name \_\_\_\_\_ Date (YYYY/MM/DD) \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Permit No. _____	Official receipt No. _____
Fee \$ _____	Received by: _____ Date _____

## Tree Removal Inventory

Fill in the species, diameter (in cm) and reason for removal or additional comments. If more than three (3) trees, document them using the Tree Removal Inventory Table below and/or provide an Arborists Report.

Species	Dbh	Comments