

**Application for the Removal of the (H) Holding Symbol**  
under the Planning Act, R.S.O. 1990 c.P.13, as amended



**City of Mississauga  
Planning and Building Department**  
300 City Centre Drive  
MISSISSAUGA ON L5B 3C1  
Tel: (905) 896-5511  
Fax: (905) 896-5553

The personal information on this form is collected under the authority of the *Planning Act*, RSO 1990, c.P.13, as amended. The information is used for the purpose of evaluating your development application. Questions about the collection of personal information should be directed to the Manager, Development Services, Planning and Building Department, 300 City Centre Drive, Mississauga, Ontario, L5B 3C1, Telephone (905) 615-3200 ext. 5517.

For information regarding fees and charges related to development applications, please refer to the Typical Development Approval Cost Guideline booklet available from the Planning and Building Department.

**INSTRUCTIONS FOR COMPLETION OF APPLICATION:**

1. Please type or print clearly all information.
2. A complete application submission includes:
  - an application form to be completed by the applicant;
  - Environmental Site Screening Questionnaire and Declaration to be completed by the applicant;
  - Letter indicating how the condition(s) have or will be satisfied in order to allow for the removal of the (H) Holding Symbol.
3. Please attach information required by Official Plan Amendment/Rezoning Manual for Applicants.
4. Application package and supporting documentation are to be submitted, **by appointment**, to the Planning and Building Department on the 6<sup>th</sup> Floor, Civic Centre, 300 City Centre Drive, Mississauga, Ontario L5B 3C1. To book an appointment, please contact Sanja Blagojevic at 905-615-3200 ext. 4199, or by e-mail at [sanja.blagojevic@mississauga.ca](mailto:sanja.blagojevic@mississauga.ca).
5. Please be advised that should there be no activity on a file over a period of **six** months from the date of the last activity by either the City or the applicant, the file may be closed by the Planning and Building Department without further notification to the applicant and/or owner. A new application and fee will be required to re-open the file. If a person submits a written request to withdraw or discontinue an application prior to completion of the entire process related to an application, or if the Planning and Building Department closes the application due to inactivity, refunds of application fees in accordance with the applicable *Planning Act* Processing Fees By-law are available. If you are aware that the application will be held in abeyance for **six** months or more and you wish that the file remain open, you must submit in writing the reasons for this request upon which time the Planning and Building Department will make a determination on the disposition of the application.

OFFICE USE ONLY		
File No:	Ward:	Planning District:
Cross Reference File No.(s):		
Date Application Received:		Date Complete for Circulation:
Project Name:		
Project Proposal:		

**1. APPLICANT/AGENT AND OWNER INFORMATION**

Name	Mailing Address and Email Address	Telephone and Cell Numbers
Applicant/Agent:		
Registered Owner:		
Solicitor:		

**2. NAME OF ANY MORTGAGEES, CHARGES OR OTHER ENCUMBRANCES IN RESPECT OF THE SUBJECT LAND**

Name	Mailing Address	Telephone and Cell Numbers

**3. All communication to be forwarded to the:**     Applicant/Agent     Owner     Solicitor

**4. SITE INFORMATION**

- a) Legal Description: \_\_\_\_\_
- b) Municipal Address: \_\_\_\_\_
- c) General Location: \_\_\_\_\_

**5. PLANNING INFORMATION**

- a) Existing Official Plan Designation: \_\_\_\_\_
- b) Existing Zoning: \_\_\_\_\_

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**6. JUSTIFICATION:** The "H" holding symbol applying to the subject lands is to remain in effect until such time as certain matters have been addressed. Please indicate how the condition(s) have been or will be satisfied in order to allow for the removal of the (H) Holding Symbol. (Add pages, if necessary).

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**NOTE TO APPLICANT:** A Development Agreement is required as a condition of the removal of the (H) Holding Symbol and must be registered before an implementing Zoning By-law is passed by Council. It is recommended that a draft Development Agreement be submitted as part of the submission of this Application. Please contact the Development Services Section of the Planning and Building Department to obtain a base copy of the document.

**7. REGISTERED OWNER'S AUTHORIZATION** *(the owner must complete the following):*

I, \_\_\_\_\_ being the registered owner of the subject lands hereby authorize \_\_\_\_\_ to prepare and submit this application.

Dated \_\_\_\_\_ Signature \_\_\_\_\_

**8. DECLARATION**

*I hereby declare that the statements made by me upon this application are, to the best of my belief and knowledge, a true and complete representation of the purpose and intent of this application.*

Signed and sealed at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

Owner or Authorized Agent \_\_\_\_\_

Name of Signatory \_\_\_\_\_

Company and Position \_\_\_\_\_

Declared before me at \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_.

Commissioner of Oaths Signature: \_\_\_\_\_ Stamp: \_\_\_\_\_

**9. ACKNOWLEDGEMENT OF PUBLIC INFORMATION**

The owner must complete the following:

Application information is collected under the authority of the *Planning Act, R.S.O. 1990, c.P.13*. In accordance with Section 1.0.1 of the Act, the City of Mississauga provides public access to all *Planning Act* applications and supporting documentation submitted to the City.

I, \_\_\_\_\_, the Owner, hereby agree and acknowledge that the information contained in  
*(Type or print name)*  
this application and any documentation, including reports, studies and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56*, I hereby consent to the City of Mississauga making this application and its supporting documentation available to the general public, including copying, posting on the City's website and/or releasing a copy of the application and any of its supporting documentation to any third party upon their request, and as part of a standard distribution of copies of such documentation I consent to the City releasing copies of any of the documentation to additional persons, including but not limited to Members of Council and ratepayers associations.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature

Note:  
Where the owner or applicant is a corporation, the full name of Corporation and Name and Title of signing officer is to be set out.

# Environmental Site Screening Questionnaire and Declaration

For Development Applications  
Reference Corporate Policy 09-08-02



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City File Number: \_\_\_\_\_

Municipal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_

## NOTE: ALL QUESTIONS MUST BE ANSWERED; INCOMPLETE FORMS WILL NOT BE ACCEPTED.

1. What is the current use of the property? \_\_\_\_\_
2. What were the previous uses of the property? \_\_\_\_\_
3. Will lands be dedicated to the City as part of this application (including road allowances, parks, greenbelts)?  Yes  No  Uncertain
4. Is there reason to believe that the lands may be potentially contaminated based on historical land use of this or an abutting site, such as but not limited to: electroplating, the operation of electrical transformer stations, disposal of waste materials, chemical storage, gasoline stations, automotive repair garages, and/or dry cleaning plants?  Yes  No  Uncertain
5. Are there or were there any above ground storage tanks on the property?  Yes  No  Uncertain
6. Are there or were there any underground storage tanks or other buried waste on the property?  Yes  No  Uncertain
7. For existing or previous buildings on the site, are there building materials remaining which are potentially hazardous to health (e.g. asbestos, PCB's, lead paint)?  Yes  No  Uncertain
8. Has fill ever been placed on this site?  Yes  No  Uncertain
9. a) Has this property ever had a septic system?  Yes  No  Uncertain  
b) Does this property currently use a septic system?  Yes  No  Uncertain
10. Does this property have or has it ever had a well?  Yes  No  Uncertain
11. Has an Environmental Site Assessment (ESA) been prepared for this site, or is an ESA currently being prepared for this site? (If yes, please submit your Phase 1 ESA with your application)  Yes  No  Uncertain
12. Has a Record of Site Condition (RSC) been completed for this Property?  Yes  No  Uncertain

I, \_\_\_\_\_, of the \_\_\_\_\_ in the \_\_\_\_\_ am the owner. I acknowledge that it is the owner's responsibility to ensure that the site is in compliance with all applicable acts and regulations. I further acknowledge that the City of Mississauga and/or the Regional Municipality of Peel are not responsible for the identification and/or remediation of contaminated sites and in any action/proceeding for environmental clean-up or damage. I undertake that I will not sue or claim against the City of Mississauga and/or Regional Municipality of Peel. I hereby declare that the statements made by me in this questionnaire are, to the best of my knowledge and belief, a true and complete representation of the physical conditions, and the present and former uses, of the property.

\*Owner's Signature: \_\_\_\_\_

\*Declaration must be signed by the owner in all circumstances

Declared before me at \_\_\_\_\_

of \_\_\_\_\_

in the \_\_\_\_\_

on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Commissioner of Oath's signature: \_\_\_\_\_

Stamp: \_\_\_\_\_